Assignment	rough estimate of week	written work	oral presentations	notebook, reading, reflection...	design/research /testing	meetings and collaboration
INDIVIDUAL COMMUNICATION						
project I brainstorming, analysis, & research	1			□	□	
self evaluation of communication skills	1			□		
project I proposal	1	□				
project I pitch	1		□			
heat loss white paper	2	□				
explain to an outside audience	2		□			
project I report (written & oral)	3	□	□			
hobby shop orientation	3					□
e-mail (reflection/progress memo)	3	□				
project II brainstorming, analysis, & research	4			□		
project II elevator pitch	4		□			
personal web presence	4	□				
meetings with dave	4, 7					□□
meetings with elizabeth	3					□
movie essay I	6	□				
mid-term self & team evals	7					□
movie essay II, drafts & final	6-11	□				
5 x product reviews	7	□	□			
expanded product review	8	□				
project III 3x3 explorations, brainstorming, analysis, & research	7	□		□	□	
individual testing proposal	10	□	□			
individual testing report	11	□				
myth essay	12	□				
3 x parachute skill identification stories/essays	12	□				
TEAM COMMUNICATION DELIVERABLES						
project II team poster	4	□				
project II proposal	4	□	□			
project II progress report	5		□			
team meetings & meeting with dave &/or elizabeth	6			□		□
project II report (written & oral)	6	□	□			
team web presence	5	□				
project III proposal (written & oral)	8	□	□			
project III progress reports	8-11		□			
project III report (written)	13	□				
project III dry run presentation	13		□			
project III final presentation	13		□			
READING/RESPONSES IN NOTEBOOK						
review of video clip	5			□		
PREP, Oakley on teams, Phillips on teams, multiple intelligences...	1			□		
contract, forming, norming..., pirate code of ethics	2			□		
Science of Scientific Writing & Kishlansky on reading...	4			□		
ASME ethics and author guidelines	5			□		
Pogue's Camera Article, Should Ohm's Law Be Repealed	7			□		
The Existential Pleasures of Engineering & Petrosky	8			□		
Boston Globe Nerd/Chic article At MIT, chic nudges geek Some want their school to shed notorious nerd image & Who's a Nerd Anyway	9			□		
Myths & What Color is Your Parachute chapter	10 & 11			□		
in a station of the metro, the onion, industry comm. reqs.	12			□		

attendance	
attention	

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