

**Practical Leadership – 15.974**  
**Assignment for Class Three – Communication**

1. Read Caproni (in reading packet). Especially the section on giving good feedback.
2. Know your Myers-Briggs profile. You will need to know where you are on each scale. You may find it useful to have your spouse/partner fill one out also. WE will use this in class.
3. Start your Journal -- This journal is where you will document and analyze your own leadership opportunities through the lens of your Action Plan: what I did well, what I might have done differently. For example, if your action plans calls for you to improve your ability to drive rapid decisions, you should record each such opportunity you encounter and how you responded to that opportunity. The journal is your scrapbook of leadership in the raw. You may also find it helpful to record other people's leadership examples (good and bad) that you observe or read about that pertain to your areas of focus.
4. Be prepared to share one Journal entry with the class. (We will do this weekly)
5. Prepare for Feedback Role Play