

2.ThA
 Deliverables Timeline
 IAP 2007
 Class 5

you are here, ~ 11 days left

date	January																					February							
	m	t	w	r	f	s	s	m	t	w	r	f	s	s	m	t	w	r	f	s	s	m							
	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	1	2	3	4	5
classes	1			2							3				4			5				6			7				
proposal drafts R=draft due for review	info gathering and outline				further info gathering and first draft preparation						R	2 nd revision	R		3 rd revision	R				4 th revision				R	final revision				Final, Signed Proposal Due
oral presentation preparation OP=presentation date	introduce yourself and your project				graphics preparation & presentation preparation						slides due	prepare shorter, less formal presentation	OP	prepare longer, more formal presentation				OP				OP							
other homework	homework 1			HW													peer review	PR											

Due Today: 1) Significant proposal draft, 3 or 4 copies for in-class work and e-copy to Dave.
 2) Images/slides for a longer, 12 minute (or shorter) oral presentation; best to get this to Dave via e-mail.

Homework: 1) Detailed peer review: You will receive a pair of drafts for review via e-mail and a form to guide your response. Read the draft once without a pencil in your hand. Read the draft a second time, pencil in hand or annotations mode/track changes mode on. Mark up the text; indicate what things you find difficult to understand. Address all levels, from document structure to proof reading. Write up a summary of your response to the draft. Expect to spend an hour or two on each draft. By late Saturday evening (Jan 27), return both the summary and the markup to Dave who will forward on the results (sans reviewer's name) to the author.
 2) Prepare a 12 minute (or shorter) oral presentation for delivery in class on Jan 29/Feb 1. Continue to emphasize problem, motivation, context, & structure.