

How should you cite *your* sources?

Scholars in all disciplines must explicitly provide details about the source of any data, techniques, figures, models, interpretations, or words that are not common knowledge or the authors' original contributions. Disciplines have different conventions governing contents and formats for citing sources or documenting the contributions of others. Task 1 and Task 2 are designed to help you familiarize yourself with the conventions in your field.

Task 1: Provide sample end citations (those that appear in the References section of a document) for the following kinds of documents *according to the conventions in your field*. (Consult the references in a suitable journal or book, the course textbooks, the online guidelines at the [Writing & Communication Center](#), or consult colleagues if you are unfamiliar with the conventions.)

Pay particular attention to the information included, the order of information, the punctuation, and the use of fonts.

1. Journal article (hard copy)
2. Journal article (online)
3. Book by two or more authors
4. Collection of articles/chapters published as a book with an editor/editors
5. Conference proceedings
6. Personal communication (discussion via conversation, e-mail, or phone)
7. Document (e.g., published paper, thesis, conference proceedings) in a language other than English
8. Thesis or dissertation
9. Table of data
10. Photograph or figure

Task 2: Provide one sample sentence to demonstrate how you cite other researchers' work within a document according to the conventions in your field.