

This form will allow the D-Lab staff to provide feedback and help you prepare for your project. You should fill in a form for each project you are working on, but only one of them will be turned in to be graded. You should continue to refine the proposals throughout the semester.

Name:

Country:

Project Title:

Describe the need that your project is intended to address.

What are the goals of your project?

Describe how the project will work. What steps will you need to take, and in what sequence? Who will be helping with this project? How will your time be organized? What preparation do you need to do? Who do you need to contact, and when? Estimate the time you will spend on the different steps.

What are the benefits of your project? Who will benefit from your project and how?

How will you assess the success of your project?

What key pieces of equipment or materials that you will need for this project. Locate a source and/or estimate a price for them.

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